

A practical ChatGPT guide

100 useful commands to get more from ChatGPT

A practical shortcut library for writing, research, learning, marketing, and productivity, with one-click copying.

NexAi - Gilad · Updated September 17, 2026

Latest version online: nex-ai.co/en/guides/chatgpt-command-library/



How do the commands work?

Type the command, add a space, and then enter your topic. For example: `/visual how a marketing funnel works`. No installation or special setting is required.

They are not secret buttons

The commands are concise instructions that tell ChatGPT which structure and style to use.

Context changes the result

If an answer is too broad, add the audience, goal, length, format, or an example.

Commands can be combined

Try `/deepdive` with `/table` to request detailed research in an organized format.

Choose a category, copy one command, and add a precise request after it. The complete library appears next.

All 100 commands

Visuals and design

1-18

/visual	Turn an idea into a clear visual explanation.
/handwritten	Arrange the content like handwritten notes.
/infographic	Create a structure ready for an infographic.
/mindmap	Organize a topic as a branching mind map.
/diagram	Show relationships between parts in a diagram.
/flowchart	Convert a process into steps and decisions in a flowchart.
/timeline	Lay out events or milestones on a timeline.
/crossection	Explain a system with a cross-section view.
/explodedview	Break a product or system into visible components.
/blueprint	Present a structured plan in blueprint style.
/annotated	Add labels and explanations to an image or illustration.
/comicstrip	Turn an explanation into a short sequence of scenes.
/beforeafter	Compare a before state with an after state visually.
/sketchnote	Summarize an idea as concise illustrated notes.
/poster	Arrange a central message as a poster concept.
/storyboard	Plan a story, video, or process frame by frame.
/thumbnail	Develop a concept for a strong thumbnail.

/carousel Split content into a social-media carousel.

Study and understanding

19–33

/eli5 Explain the topic in very simple language.

/sticky Distill ideas into short, memorable sticky notes.

/cheatsheet Create a compact reference sheet with the essentials.

/flashcards Prepare question-and-answer flashcards for practice.

/quizme Test understanding with progressively harder questions.

/analogy Explain a complex idea through a familiar analogy.

/socratic Teach through a sequence of guiding questions.

/tutor Act as a personal tutor and move at your pace.

/exam Build a practice exam with an answer key.

/shortnotes Condense the material into short notes.

/mnemonic Create a mnemonic for information you need to remember.

/commonmistakes Identify common mistakes and how to avoid them.

/prerequisites List what to know before getting started.

/realworld Connect the topic to real-world examples.

/recap Recap the main points covered so far.

Research and verification

34–45

/deepdive Explore a topic in depth and break it into layers.

/factcheck Check claims and flag what needs further verification.

/sources Request sources and links that support the answer.

/mythsfact Separate common myths from supported facts.

/bothsides	Present the strongest arguments on both sides.
/latest	Focus the research on the newest available information.
/compare	Compare options using consistent criteria.
/statistics	Find quantitative data and explain what it means.
/casestudy	Analyze a real case by problem, action, and outcome.
/history	Trace how the topic developed over time.
/experts	Summarize viewpoints from recognized experts.
/glossary	Create a short glossary of important terms.

Writing and editing

46–58

/rewrite	Rewrite the text while preserving its meaning.
/humanize	Make stiff wording sound more natural and human.
/shorten	Shorten text without losing the main message.
/expand	Expand an idea with context and examples.
/tone	Adapt the tone to the audience and goal.
/hooks	Suggest opening hooks that attract attention.
/outline	Build a clear outline before writing.
/script	Turn an idea into a script ready to record.
/headlines	Generate clear, compelling headline alternatives.
/email	Draft an email for a specific audience and purpose.
/simplify	Simplify complex language and remove needless jargon.
/proofread	Correct spelling, grammar, and punctuation.
/translate	Translate while preserving tone and context.

Marketing and content

59–70

/caption	Write a post caption suited to the platform.
/adcopy	Develop ad copy with a message and call to action.
/contentplan	Build a content plan around goals and channels.
/audience	Define an audience, its needs, pains, and motivations.
/funnel	Map a customer journey from awareness to action.
/offer	Clarify an offer, its value, proof, and reason to act.
/objections	Identify objections and prepare practical responses.
/competitor	Compare competitors, differentiation, and opportunities.
/brandvoice	Define brand-voice rules with practical examples.
/viral	Suggest angles with strong sharing potential.
/repurpose	Adapt existing content for more formats and channels.
/landingpage	Create the structure and copy for a focused landing page.

Business and decisions

71–85

/devilsadvocate	Challenge the idea and present counterarguments.
/redteam	Look for failures, risks, and blind spots.
/premortem	Assume the initiative failed and explore why.
/swot	Analyze strengths, weaknesses, opportunities, and threats.
/proscons	Present advantages and drawbacks in a balanced way.
/rootcause	Investigate the underlying cause of a problem.
/fivewhys	Use five rounds of “why” to reach the root cause.
/firstprinciples	Break down assumptions and rebuild from first principles.

/decisionmatrix	Compare options with weighted criteria.
/scenarios	Build possible scenarios and their implications.
/consultant	Analyze the challenge like a strategy consultant.
/investor	Evaluate an idea through market, risk, and potential.
/businessmodel	Map customers, value, revenue, and costs.
/pricing	Develop pricing options and assumptions to test.
/pitch	Build a concise, clear, and persuasive pitch.

Productivity and execution

86–100

/actionplan	Turn a goal into an actionable sequence of steps.
/prioritize	Rank tasks by impact, urgency, and effort.
/summarize	Condense long material into its key points.
/table	Arrange information in an easy-to-scan table.
/extract	Extract only the needed details from a text.
/checklist	Create a clear checklist for execution.
/template	Build a reusable template.
/sop	Write a step-by-step standard operating procedure.
/agenda	Prepare a focused meeting agenda.
/minutes	Summarize meeting decisions, actions, and owners.
/onepager	Compress a topic into a concise one-page brief.
/deck	Build a presentation outline with a logical flow.
/csv	Structure data so it is ready for CSV export.
/automate	Identify repetitive steps that could be automated.

7 built-in capabilities worth knowing

Beyond prompt commands, ChatGPT includes product capabilities that can improve your workspace. Availability can vary by plan, region, and product version.

Custom GPTs

Create a tailored assistant with instructions, knowledge, and tools.

Projects

Keep chats, files, and context together for ongoing work.

Canvas

A shared workspace for editing text and code.

Memory

Retain useful preferences and context across chats.

Custom Instructions

Set standing preferences for how ChatGPT responds.

Deep Research

Run multi-step research that brings information together.

Voice Mode

Use a natural voice conversation without typing.

[Based on the Command Library by Aashi / @marketrypro, edited and adapted by NexAi.](#)

For updates, one-click prompt copying and more resources, visit the guide online.